



IS-LE

CA18129 - Islamic Legacy: Narratives East, West, South, North of the Mediterranean (1350-1750)

CA18129 Short Term Scientific Missions (STSM) Internal Call

Conditions of application:

- Short Term Scientific Missions (STSM) are institutional visits aimed at supporting individual mobility, fostering collaboration between individuals. The Guidelines for Action Management, Monitoring and Assessment should be followed to ensure the proper implementation of this networking instrument (see [www.cost.eu/guidelines Action management monitoring assessment](http://www.cost.eu/guidelines_Action_management_monitoring_assessment)).
- STSM need to be carried out in their entirety within a single Grant Period and always within the Action's lifetime. STSM in the GP2 must take place between 15 January 2021 – 15 March 2021. STSM must have a minimum duration of 5 calendar days that includes travel (maximum duration: 60 days).
- STSM applicants must be engaged in an official research programme as a PhD Student or postdoctoral fellow or can be employed by, or affiliated to, an institution, organisation or legal entity which has within its remit a clear association with performing research. The institutions / organisation or legal entity where applicants pursue their main strand of research are considered as Home Institutions. The Host Institution is the institution / organisation that will host the successful applicant.
- The COST Association and the Grant Holder of the Action cannot to be considered as being an STSM grantee's employer. STSM grantees must make their own arrangements for all provisions related to personal security, health, taxation, social security and pension matters.
- Applications should include a Motivation Letter and a Workplan Summary (2000 words max), as well as an approximate estimate of the costs and an indication of the expected period when the mission will take place. A letter from the home institution and a written agreement or a letter of invitation/acceptance from a representative/ researcher of the host institution must be uploaded as support documents on the e-cost platform for STMS applications.
- The STSM Grantee has 30 calendar days from the end date of the mission to submit a scientific report to the STSM Committee and to a senior researcher affiliated to the Host Institution. Payment of the Grant is subject to a STSM scientific report being approved on behalf of the Action's MC by the delegated person(s) responsible and by a senior researcher affiliated to the Host Institution. Written approval of the STSM scientific report by the aforementioned persons must be uploaded in e- COST for archiving purposes.
- Applicants cannot submit more than one application per grant period, and more than two applications in the whole Action's life.
- Eligible STSM applicants must submit their STSM applications online at the following web address: <https://e-services.cost.eu/stsm>

Evaluation Criteria

- Relevance of the mission from a scientific point of view, with respect to the Action's aims (as it creates the opportunity of significant collaboration at a host institution and/or provides the applicant with



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access to documents, sources, works of art etcetera, necessary to further develop her/his research) – up to 6 points.

- Applicant's CV – up to 3 points.
- Promotion of Inclusiveness Target Countries – up to 2 points.
- Promotion of Early Career Researchers – up to 1.5 points.
- Promotion of gender balance in the overall selection of applicants – up to 1.5 points.

Applications will be evaluated by the CA18129 STSM Committee.

Deadline

- Applications for GP2 should be submitted before **December 15, 2020** (results available on December 28th, 2020)

Financial details

- An STSM Grant is a fixed financial contribution which takes into consideration the budget request of the applicant and the outcome of the evaluation of the STSM application. STSM Grants do not necessarily cover all expenses related to undertaking a given mission. A STSM Grant is a contribution to the overall travel, accommodation and meal expenses of the Grantee.
- Up to a maximum of EUR 3 500 in total can be afforded to each successful applicant (In the event of a high number of applications, the STSM Committee could propose a cap on the maximum allowances in order to provide more grants).
- Up to a maximum of EUR 300 can be afforded for travel costs.
- Up to a maximum of EUR 130 per day can be afforded for accommodation and meal expenses in ITC countries, up to a maximum of EUR 160 per day can be afforded for accommodation and meal expenses in other countries.
- Specific provisions have been introduced to enable researchers from ITC participating in the Action to request a pre-payment of 50% of their STSM Grant when they complete the first day of their STSM. In such case, the representative of the Host Institution must confirm by e-mail to the Grant Holder that the STSM applicant has officially started the mission on day 1. Only then the Grant Holder can arrange the payment of 50% of the STSM grant. The remaining 50% of the Grant is payable once the administrative requirements have been satisfied after the STSM.
- As a consequence of the Covid pandemic, travel may be restricted; other restrictions may also be imposed. Therefore, all bookings, with regard to both travelling and accommodation, must be refundable, and a free cancellation option is a prerequisite of any reservation, as in no case will COST reimburse expenses incurred if a mission is not carried out. Cancellation insurances are eligible travel expenses.